



TENDER NOTICE ANNUAL TENDER FOR CONTRACT OF JANITORIAL SERVICES WITHOUT JANITORIAL SUPPLIES MAYO HOSPITAL, LAHORE F.Y. 2025-26

1. Mayo Hospital, Lahore invites e-bids from eligible and registered bidders for the provision of round-the-clock Janitorial Services without Janitorial Supplies (24 hours a day, including Sundays and public holidays) for the financial year 2025-26. The contract will initially be awarded for a period of one year and may be extendable on a quarterly basis, for up to one year, on the same terms and conditions. Interested bidders must be registered with the Punjab Procurement Regulatory Authority (PPRA) for e-procurement through the EPADS, as well as with the relevant tax authorities and other required registration bodies. Mayo Hospital Lahore, hereinafter referred to as the "Procuring Agency", will manage all matters related to this bidding process and any future correspondence.

DETAILS OF JANITORIAL SERVICES/HUMAN RESOURCE REQUIRED					
Bid Reference No.	Supervisor	Janitor Personnel (Male)	Janitor Personnel (Fe-Male)	Sewer Man	Total Human Resource
PA/CEO/19759-64 /MH	15 Nos.	190 Nos.	60 Nos.	05 Nos.	270 Nos.

2. PRE-BID MEETING

- a). The prospective bidders are hereby notified to attend the meeting with bidding document committee on 26/8/2025 at 10:30 a.m. in the Conference Room (Surgical Tower), Mayo Hospital, Lahore. You are asked to bring any observations (if any) in-writing to be raised related to bidding documents in the meeting on your company letter head duly signed by the bidder / authorized person.
- b). The minutes of pre-bid meeting will be uploaded on 27/8/2025 on EPADS as well as Mayo Hospital website and shall be the part of bidding document.

1. E-Bidding shall be conducted through Single Stage Two Envelope Bidding Procedure as per Rule-38 2(a) of PPRA Rules, 2014 (amended till date). Hard copies of bids are not required.
2. Interested eligible bidders can obtain the bidding documents along with detailed specifications and terms & conditions from portal of E-PADS (<http://punjab.eprocure.gov.pk>), PPRA website (www.ppra.punjab.gov.pk) and Mayo Hospital website (www.mayohospital.gov.pk).
3. Eligible bidders will submit their bids on E-PADS (<http://punjab.eprocure.gov.pk>) on 09/09/2025 at 10:30 a.m. The e-bids will be opened in the presence of eligible bidders or their authorized representatives in the presence of Tender & Purchase committee in the Conference Room of Surgical Tower on 09/09/2025 at 11:00 a.m.
4. The bidders are required to submit the original 2% Bid security i.e. (Rs.3,524,151/- of estimated cost mentioned in bidding document) in shape of CDR/Pay Order/Bank Draft before the date of tender opening as specified above, failing which the offer will be rejected.
5. The procuring agency shall not be responsible for any failure on part of firms to submit an e-bids or account of any technical error or internet failure or non-submission of 2% original bid submission.
6. In case the date of opening is declared as a public holiday by the Government or non-working day due to any reason, the next official working day shall be deemed to be the date of submission and opening of applications accordingly. The time and venue shall remain the same.

Note: The procurement process including uploading on E-PADS shall be carried out as per Punjab Procurement Rules, 2014 (amended upto date) and PPRA regulation 2024.

CHIEF EXECUTIVE OFFICER
MAYO HOSPITAL LAHORE